

Friendship Knot Quilters Guild

Board Meeting

March 16, 2017

President Delores Simpson called the meeting to order at 6:00 at her home. Present: Delores; Cass Bowen; Jann Warfield, First Vice-President; Ellen Simon, Second Vice-President; Joy Abbott, Treasurer; Cathy Lane, Secretary; Elva Farrell, Quilt Show Chair; Kathy Dotson, and Susan Arndt.

The minutes from the January 31, 2017 Board Meeting were read and approved.

Committee Reports:

Habitat for Humanity: Delores met with new chair Catherine McNally. Catherine has sorted through donations and has a good supply on hand. Catherine will look into getting Guild business cards printed.

Kidz Quilts: Chair Jo Wieczynski reported to Delores that two quilts were sold in the consignment booth at the show.

Membership: Katie Metheny is the newly appointed chair. She reported to Delores that the roster is being printed and should be ready for distribution at the March Guild meeting, dues are being checked, name tags will be made for new members, and the new membership folder is being revised.

Old Business:

Quilt Show: Elva has scheduled a wrap-up meeting for April 5th at 6:00 at her home. Susan Arndt will survey guild members at the March Guild Meeting for input regarding the show. The financial report will be available soon. Cass Bowen will make available a tax deductible form for donations to the guild.

Classes: Jann Warfield reported that the May classes with Pat Delaney have low enrollment and might have to be cancelled. Jann shared the names of teachers scheduled for 2018. Publicity and enrollment will begin at the September Guild meeting. Ellen Simon shared the summer schedule of Guild programs: June - Round Robin challenge; July - Trunk Show with Maggie Dillion; August - Artzy Chameleons, a mother and son presentation; September - Education roll out for 2018 classes; October - a Guild yard sale. Also, Delores reported that the Modern Sewist, a new local shop, would like to teach classes to our guild.

New Business:

Retreat: Kathy Dotson reports that "Sew in Love," the summer retreat at Day Spring, is ready for enrollment and the kick off will be at the March Guild meeting. She and Linda Letterman will collect the money and handle registrations.

Newtown Library Show: Delores needs helpers for hanging quilts on April 8th and taking down quilts on June 3rd at the Newtown Public Library.

Keys and Supplies: Delores proposed the following policy regarding keys, supplies, and inventory: An up-to-date inventory sheet shall be posted inside the supply cabinet in the classroom. All supplies in the cabinet are for Guild classroom or Guild Retreat use only. Access to the building and supply cabinet will be coordinated with a current key holder and church office. Items removed from the cabinet will be indicated on the inventory sheet, dated and signed by the person taking the items. All items will be

returned to the cabinet immediately after use. The inventory sheet will be signed by the borrower and key holder indicating that all items have been returned in good condition. Any exception shall be noted. Three Guild Officers will have custody of keys to the cabinet at all times.

Technology: Dawn Moore suggested the Guild use an email forwarding feature to streamline emails to Guild chairs. The suggestion was tabled.

Publicity: Delores submitted a notice of our Guild meeting to the Sarasota Herald Tribune.

Magazine Subscription: Fons and Porter offered a discount subscription offer to Guild members. The Board declined the offer.

Summer Guild Meetings: Delores will be gone in June and July and will ask Karen Clark to substitute at the Guild meetings.

Document storage: Delores will sort and scan documents passed along to her. All items will be kept on a flash drive.

The next meeting will be on Thursday, April 13, 2017, at 6:00.

The meeting was adjourned at 8:15.

Respectfully submitted,

Cathy Lane,

Secretary